# **FUJIFILM**



ApeosPro C810 ApeosPro C750 ApeosPro C650

Reference Guides are available on the official website.

Please go to our website then select your country to proceed.

Search the model name of your machine using the search bar on our official website.



https://fujifilm.com/fbglobal/eng/support

# User's Manual

Before using the machine, please read this manual thoroughly. Be sure to keep this manual for future reference.

- This manual may not be edited, modified or copied in whole or part without the written consent of the publisher.
- Some parts of this manual are subject to change without prior notice.
- The screen shots and the illustrations in this manual are used as examples. They may differ from yours depending on the model, the software, or the OS.

April 2022 GM1525E2-1 Edition 1

# Control Panel

### Features of Control Panel

Pressing the Home button displays the Home screen.

#### 1. Power/Power Saving button

The power switches on.



- When "Please wait..." is displayed, the machine is warming up. The use of machine is not available during this time.
- If the power does not switch on, confirm that the power plug is inserted.

#### 2. NFC touch area

This is an area for you to hold up your NFC-supported mobile devices over. To communicate interactively, the NFC function of this machine needs to be enabled.

#### 3. Data indicator

This indicator blinks while data is being sent from the machine or data is being received from the client computer.

Also, this indicator lights up when documents are saved in the machine or the fax is stored in a local folder.

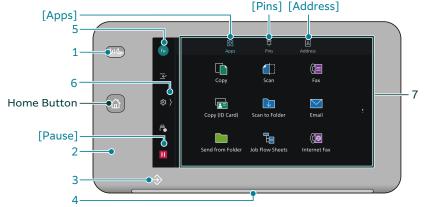
#### 4. Status display lamp

The lamp lights up in green at an instant of operation reception. When an error occurs, the lamp blinks in orange.

### Login

The user is authenticated when the user enters the User ID and logs in.

When the user is logged in with the administrator rights, [Administrator] is shown in this area. While the user is authenticated, tapping on the authentication information display area logs out the user, and the state becomes as unauthenticated.



#### 6. Opening menu

Tap this to open the menu for change and check of the settings of the machine.

Tap on [<] to close the menu.

#### 7. Home Screen

Apps/Pins/Address Screens can be displayed.

- [Apps]: You can tap on any of the application icons and use its functions.
- [Pins]: You can execute a job again using Job Direction History and the job direction history of which pin is created with [Create Pin] by user. If you create a pin of the job direction history, you can also directly activate a job without opening an application.
- [Address]: You can register addresses and other information. You can activate an application from a registered address.

After activating an application, the selected address is set as the destination of the application.

# Switching the Power Off

When the power is switched off, all the machine functions are stopped.

## Important

Do not switch the power off when the machine is in the following states. If the power is switched off, the data that is being processed may be deleted.

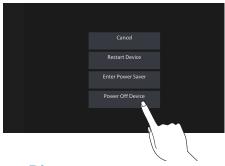
- During data reception (Data indicator is lit)
  Within 5 seconds after ejection of paper
- During copying or scanning

### 1. Press the Power/Power Saving button.



Long pressing the Power/Power Saving button also switches off power.

## 2. Tap on [Power Off Device].



# Creating Pin

If you create a pin of Job Direction History of a job that is executed in the past, you can easily execute the job with the same settings.



- Job direction histories and created pins are managed by each user.
- Pinned job direction histories are not overwritten.
- A pin created in an Administrator mode is shared by
- Change/deletion of a shared pin can be performed in an Administrator mode.

# **Creating Pin of Job Direction History**

- 1. Log in.
- 2. On the Home screen, tap on [Pins].
- 3. Tap on i on the right side of the history for which you want to create a pin and tap on [Create Pin].



## **Executing the Job from the Pinned Job Direction History**

On the [Pins] screen, tap on i at the right side of the pinned job and tap on [Start Now].



# Loading Paper

## **important**

- Do not place paper or other objects in the reserved space of the tray. It may cause paper jams or machine malfunction.
- While the printer is processing a job, do not remove the Paper Tray used for the job.



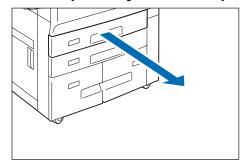
Before loading the paper into the Paper Tray, fan a stack of paper well. This will separate the sheets, and it can prevent paper jamming.

This section explains how to load the plain paper into the tray 1 to 4.

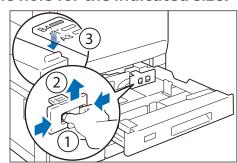
# **Loadable Paper**

Paper size (mm)	Tray 1, 2 Width: 100 to 330 Length: 148 to 488 Tray 3, 4 Standard size: Max: A4 /Letter Min: JIS B5
Paper weight (g/m²)	52 to 300

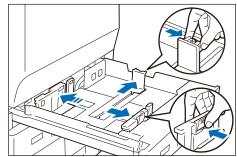
1. Pull out the Paper Tray until it stops.



- 2. When paper is already loaded in the tray, take out the paper.
- 3. When loading paper whose size is JIS B4 or larger, pinch the knob and lift the paper rear end guide, and set the guide into the hole for the indicated size.

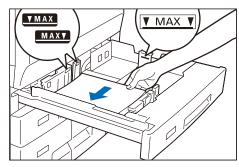


4. Pinch the guide clip(s) and adjust to the correct paper size.



There are two guide clips on the tray 1 and 2 and one guide clip on the tray 3 and 4.

5. Fan a stack of paper, face the print surface down, and then load the paper with edges aligned according to the direction of the arrow.



## mportant [

Do not load paper above the maximum fill line. It may cause paper jams or machine malfunction.

## ⊢.... Note

Adjust the guide clip(s) correctly to the size of paper. If the guide clip(s) is not adjusted correctly, the machine cannot feed the paper properly, resulting in paper jams.

- 6. Push in the Paper Tray.
- 7. When you have changed the paper type, set the Paper Tray on the Device screen.
  - 1. Tap on > [Device] > [Paper Tray Settings].



- 2. After tapping on the number for the Paper Tray you have loaded the paper, configure the paper items, and then tap on [OK].
- 8. When printing, configure the paper settings from the printer driver.

# Copy/Fax/Scan

#### 1. Set the document.



#### **Document Feeder**

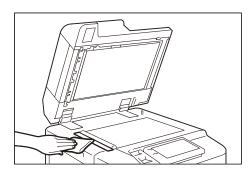
#### Loadable paper

Paper size (mm)	Width: 84 to 297 Length: 140 to 432
Paper weight (g/m²)	Single side printing: 38 to 200 Double side printing: 50 to 200

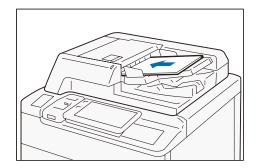
#### Note

When the Fax Kit is installed, the loadable paper size is up to 600 mm for the length.

- 1. Open the Document Cover.
- 2. Wipe off any dirt adhering to the glass strip and white plastic area located in the left side of the Document Glass.



- 3. Close the Document Cover.
- 4. Confirm that the document is free of tag paper, adhesive tape, staples, and clips, and stretch out the document if it is wrinkled or folded.
- 5. Align the upper left corner of the document so that the original size is correctly detected.
- 6. Load the document face up (when the document is 2-sided, place the front side up) in the center of Document Feeder.



# Important

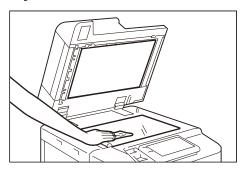
Do not set documents above the maximum fill line. It may cause paper jams or machine malfunction.

### **Document Glass**

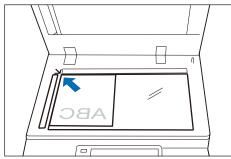
#### Loadable paper

Paper size (mm) Width: Up to 297 Length: Up to 432

1. Open the Document Cover, and wipe off any dirt from the Document Glass.

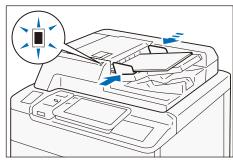


2. Load the document face down with the document aligned with the upper left corner of the Document Glass.

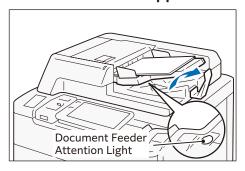


3. Close the Document Cover.

7. When the confirmation indicator lights up, move the document guide to align with both edges of the document.



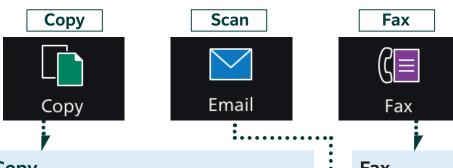
8. Open the Document Stopper.



#### ⊣∹ Note

To prevent a document from being left behind, "Document Feeder Attention Light" is turned on after the Scan job is completed and turned off after approx. 3 sec.

2. On the [Apps] screen, tap on the desired Application icon.



# Copy

1. As needed, configure the setting items.



2. Tap on [Start].

#### **Fax**

1. Enter by the keyboard or by tapping on the Address Book ( ) or Redial ( ) to specify the recipient.



- 2. Tap on [Done] or [OK].
- 3. Tap on and configure the setting items as needed.
- 4. Tap on [Start].

# Scan (Email)

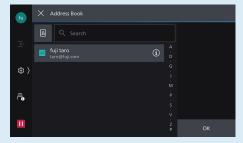


- [Scan to Folder], [Scan], [Scan to USB], and [Scan to Desktop] are also available as methods for scanning.
- To send an e-mail, the e-mail settings need to be configured in the Device beforehand.
- 1. Specify the recipient by directly entering using the keyboard or by tapping on the Address Book (B).

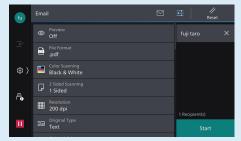


- Note
- When specifying multiple recipients by directly entering using the keyboard, tap on recipients to add.
- To change the recipient type (To/Cc/Bcc), tap on

2. Tap on [Done] or [OK].



3. Tap on and configure the setting items as needed.



4. Tap on [Start].

# Safety Notes

Before using this product, read "Safety Notes" carefully for safety use.

This product and recommended supplies have been tested and found to comply with strict safety requirements including safety agency approvals and compliance with environmental standards. Follow the following instructions for safety use.

#### **WARNING**

Any unauthorized alteration including an addition of new functions or connection to external devices may not be covered by the product warranty. Contact your local representative for more information.

Follow all warning instructions marked on this product. The warning marks stand for the followings:

<u>↑</u> DANGER	Used for item that if not followed strictly, can lead death or severe or fatal injuries and the possibility to do it is comparatively high.
<b>⚠</b> WARNING	Used for items that if not followed strictly, can lead to severe or fatal injuries.
<b>A</b> CAUTION	Used for items that if not followed strictly, can cause injuries to user or damages to machine.

▲: A symbol for items to pay attention to when handling machine. Follow instructions carefully to use machine safely.



Moving

object









shock



surface

Caution Caution for electrostatic

Flammable breakage







Pinched fingers





Sharp Edge Hazard

O: A symbol for prohibited items. Follow instructions carefully to avoid any dangerous acts.











Prohibited

No fire

Do not touch

Do not use in bathroom







Do not tear down

Keep away from wet

Never touch with wet hand

: A symbol for items that must be performed. Follow instructions carefully to carry out these essential tasks.







Instructions Unplug Ground/Earth

# Electrical Safety

### WARNING

This product shall be operated by the power source as indicated on the product's data plate. Consult your local power company to check if your power source meets the require-

WARNING: Connect this product to a protective

earth circuit. This product is supplied with a plug that has a protective earth pin. The plug fits only into an earthed electrical outlet. This is a safety feature. If the plug doesn't fit to the outlet, contact an electrician to replace the outlet to avoid risk of electric shock. Never use an earthed adapter plug to connect the product to the electrical outlet that has no earth connection terminal. Improper connection of a grounding conductor may cause electric shock.

Plug the power cord directly into a grounded electrical outlet. To prevent overheat and a fire accident, do not use an extension cord, a multi-plug adaptor or a multiple connector. Consult your local representative to check if an outlet is grounded.

Connect this product to a branch circuit or an outlet that has larger capacity than the rated ampere and voltage of this product. See the data plate on the rear panel of this product for its rated ampere and voltage.



Never touch the power cord with wet hands. It may cause electric shock.

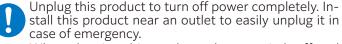


Do not put an object on the power cord.

Always keep the plug connection free of dust. The dusty and damp environment may bring about minute electric current in a connector. It may generate heat and eventually cause a fire accident.

To avoid the risk of electric shock and a fire accident, only use the power cord supplied with this product or the ones designated by our company. The power cord is exclusive use for this product. Do not use it for any other product. Do not damage or alter the power cord. Damage and alteration may generate heat and eventually cause electric shock or a fire accident. If the power cord is damaged or insulated wires are exposed, contact your local representative for its replacement. Do not use a damaged or uninsulated cord to avoid the risk of electric shock and a fire accident.

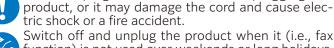
#### CAUTION





When cleaning this product, always switch off and unplug it. Access to a live product interior may cause electric shock.

Do not unplug or re-plug this product with the switch on. Plugging and unplugging a live connector may deform the plug and generate heat, and eventually cause a fire accident. Hold the plug not the cord when unplugging this



Switch off and unplug the product when it (i.e., fax function) is not used over weekends or long holidays. Please note that it cannot receive fax message during switch-off.



Once a month, switch off this product and check if

- the power cord is plugged firmly into an electrical outlet;
- the plug is not excessively heated, rusted or bent;
- the plug and electrical outlet are free of dust; and
- the power cord is not cracked or worn down.

Once you notice any unusual condition, switch off and unplug this product first and contact your local representative.

## Machine Installation

### **MARNING**

Do not locate this product where people might step on or trip over the power cord. Friction or excessive pressure may generate heat and eventually cause electric shock or a fire accident.

#### **CAUTION**

Never locate this product in the following places:

Near radiators or any other heat sources

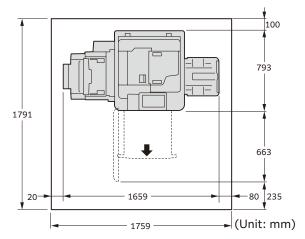
- Near volatile flammable materials such as curtains
- In the hot, humid, dusty or poorly ventilated environment
- In the place receiving direct sunlight
- Near cookers or humidifiers

Keep away the packing materials of product from small children. The thin film may cling to nose and mouth and prevent breathing.

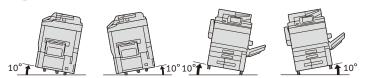
Locate this product on a level and sturdy surface that can withstand a weight of 250 kg (minimum configuration). Otherwise, if tilted, the product may fall over and cause injuries.

Locate this product in a well-ventilated area. Do not obstruct ventilation openings of the product. Keep the minimum clearance as follows for ventilation and an access to the power plug. Unplug the product if an abnormal condition is noted.

## Minimum configuration



Do not incline the product at more than 10° angle. Otherwise, it may fall over and cause injuries.

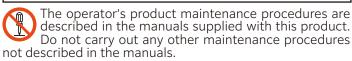


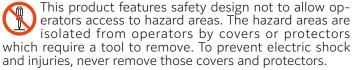
Always lock the wheels of this product after installation. Otherwise, it may fall over or slide and cause injuries.

To bundle wires and cables, always use the cable ties and spiral tubes that our company supplies. Otherwise, it may cause some defects.

## Operational Safety

### **⚠** WARNING





To avoid the risk of electric shock and a fire accident, switch off and unplug the product promptly in the following conditions, then contact your local representative.

- The product emits smoke or its surface is unusually hot.
- The product emits unusual noise or odour.
- The power cord is cracked or worn down.
- A circuit breaker, fuse or any other safety device becomes activated.
- Any liquid is spilled into the product.
- The product is soaked in water.
- Any part of the product is damaged.

Do not insert any object into slots or openings of this product. Do not put any of the followings on the product:

- Liquid container such as flower vases or coffee cups
- Metal parts such as staples or clips
- Heavy objects

If liquid is spilled over or metal parts are slipped into the product, it may cause electric shock or a fire accident.

Do not place liquid, particles, small metal pieces or their containers in consumable storage spaces. Spills may cause electric shock or fire due to short-circuit.

Do not place dangerous objects (e.g., fragiles, volatile and flammable chemicals, creatures) in consumable storage spaces. Otherwise, it may cause catching fire.

Do not use conductive paper such as origami paper, carbonic paper or conductively-coated paper. When paper jam occurs, it may cause short-circuit and eventually a fire accident.

When cleaning this product, use the designated cleaning materials exclusive to it. Other cleaning materials may result in poor performance of the product. Never use aerosol cleaners to avoid catching fire and explosion.

When you play the media (e.g., CD-ROM, DVD) supplied with the product, always use said media-enabled device. Otherwise, large sound may damage its speakers or your ears.

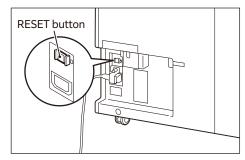
#### **CAUTION**

Always follow all warning instructions marked on or supplied with this product. To avoid the risk of burn injuries and electric shock, never touch the area with the "High Temperature" or "High Voltage" marks on.

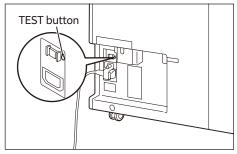
Keep electrical and mechanical safety interlocks active. Keep the safety interlocks away from magnetic materials. Magnetic materials may accidentally activate the product and cause injuries or electric shock.

A ground fault interrupter is embedded in this product. If current leakage occurs, the ground fault interrupter automatically cuts off power circuit to prevent electric shock and a fire accident. The ground fault interrupter is normally ON. Check once a month if the ground fault interrupter works properly in accordance with the following procedures:

- 1. Switch off the product.
- **2.** Press the RESET button to the reset position. The button will be depressed even after the pushing force is released.



**3.** Press the TEST button lightly with a sharp edge such as a pen tip. The depressed RESET button will stick out again. This is the end of the check procedure.



**4.** Press the RESET button back to the depressed position.

If the circuit does not work properly, contact your local representative.

Do not attempt to remove a paper deeply jammed inside the product, particularly a paper wrapped around the fusing unit or the heat roller. Otherwise, it may cause injuries or burns. Switch off the product immediately and contact your local representative.



Never touch the paper output area of the finisher during operation. It may cause injuries.



Be careful in removing jammed staples.

- Be careful not to get injured by waste staples when detaching a staple waste container.
- Waste staples may come out with output paper. Be careful not to get injured by the staples.

Never touch safety interlocks. When a front cover is open, safety interlocks become activated to stop the machinery. Do not apply pressure on safety interlocks with a coin or screwdriver. Otherwise, the machinery may become activated and cause injuries.

Do not staple punched holes of paper. Sharp points of a staple may cause injuries.

Be careful not to drop an object when you bring it out from consumable storage spaces. Otherwise, you may get injured.

Grip the handhold on a door of consumable storage spaces when you open and close it. Do not hold an upper or bottom edge of the door. Otherwise, you may get injured.

Do not add a shock to a door of consumable storage spaces. Otherwise, the door may break to drop off and you may get injured.

Do not apply excessive force to hold thick document on the document glass. It may break the glass and cause injuries.

For continuous operation more than 1 hour, take a 10 - 15 minute break every hour to rest your eyes.

To move this product to another location, contact your local representative.

Ventilate well during extended operation or mass copying or printing. It may affect the office air environment due to odor such as ozone in a poorly ventilated room. Provide proper ventilation to ensure the comfortable and safe environment.

#### Consumable

#### **MARNING**

Store all consumables in accordance with the instructions given on its package or container.

Never use a vacuum cleaner for spilled toner and residual toner in this product, toner cartridge or waste toner container. It may catch fire by electric sparks inside a vacuum cleaner and cause explosion. Use a broom or a wet cloth to wipe off the spills. If you spill a large volume of toner, contact your local representative.

Never throw a toner cartridge into an open flame. Remaining toner in the cartridge may catch fire and cause burn injuries or explosion. If you have a used toner cartridge no longer needed, contact your local representative for its disposal.

Never throw a waste toner container into an open flame. Toner may catch fire and cause burn injuries or explosion. If you have a used waste toner container no longer needed, contact your local representative for its disposal.

#### CAUTION

Keep drum cartridges and toner cartridges out of the reach of children. If a child accidentally swallows toner, spit it out, rinse mouth with water, drink water and consult a physician immediately.

When replacing drum cartridges and toner cartridges, be careful not to spill the toner. In case of any toner spills, avoid contact with clothes, skin, eyes and mouth as well as inhalation.

 If toner spills onto your skin or clothing, wash it off with soap and water.

- If you get toner particles in the eyes, wash it out with plenty of water for at least 15 minutes until irritation is gone. Consult a physician if necessary.
- If you inhale toner particles, move to a fresh air location and rinse your mouth with water.
- If you swallow toner, spit it out, rinse your mouth with water, drink plenty of water and consult a physician immediately.

# ■ Other

### **MARNING**

This is a class A product. In a domestic environment this product may cause radio interference in which case the user may be required to take adequate measures.

# ■ Regulation



Shielded interface cables must be used with this product to maintain compliance with EMI standard.

# More online support options.....

#### TO ACCESS MORE ONILNE SUPPORT OPTIONS

Please go to our website, https://fujifilm.com/fbglobal/eng/support and then select your country to proceed.

#### Drivers & Utilities

#### ACCESS THE LATEST PRODUCT SUPPORT TOOLS ONLINE

Fully tested printer drivers, utilities and software patches are available for our products.

## Self Help

#### SELF DIRECTED SUPPORT READY WHEN YOU NEED IT

Solutions are provided in multiple languages. Download useful posters, "How-to" guides, video tutorials and more. Designed for desktop and mobile viewing, our site provides fast and self-directed support in seconds and minutes.

# Need more support?

## eLogging

#### **TECHNICAL SUPPORT CENTRE**

Log hardware or software support requests online via your local support website.

Our people are highly skilled, industry certified professionals. Accessing state of the art laboratories and remote diagnostic tools to replicate problems and provide timely solutions.

With direct access to product development and engineering, this focused team assists in the resolution of complex technical issues.

#### Contact us

Localized Technical Support Centre phone details can be accessed via the "Contact" link for your country. Go to, https://fujifilm.com/fbglobal/eng/support and then select your country to proceed.

## **Software License Agreement**

You must read and agree with the following terms and conditions before you open the package and use the media accompanying the device. By opening the package, you agree to be bound by the terms and conditions.

#### Term and conditions

- · Our company does not provide any implicit or explicit guarantee on the contents, accuracy and safety of the media.
- · The copyrights of the information provided in this media belongs to our company
- · The contents of this media shall not be duplicated, modified, sold, published, read or disclosed to a third party for any amount of money whatsoever.

#### Disclaimer

Our company is not liable for any direct, indirect or spillover damages; loss of data, program or intangible properties; and lost profits arising out of the use of this software.

# **Read Before Using**

Before using the machine, please read "License Agreement" (terms for using the Adobe Systems Inc. software) stored on the "Software/Product Manual" disc.

"License Agreement" is stored in the "License" folder contained on the disc.

Use the software only after you agree with all applicable terms and conditions. By using the software, you are agreeing to be bound by the terms and conditions. If you do not agree to "License Agreement", please contact the dealer you purchased the product.